

2018 WCHRI-CUP Patient and Community Engagement Training (PaCET) Program Grading Grid

All applications will be reviewed by the WCHRI Patient and Community Engagement Training Grant Committee and ranked according to merit. Awards will be adjudicated based on the following criteria:

- **Student Factors**
 - Research & work experience (4 point maximum).
 - Understanding stakeholder engagement in research (4 point maximum), and
 - Learning objectives (6 point maximum).

A maximum of 14 points may be awarded in this section.
- **Supervisor Factors**
 - Experience in stakeholder engagement in research (4 point maximum).
 - Understanding of PaCET and its value in the applicant's learning objectives (6 point maximum), and

A maximum of 10 points may be awarded in this section.
- **Research Project Factors**
 - Nature of stakeholder (patient/community) engagement (6 point maximum).
 - Role of the applicant in the proposed project (9 point maximum), and
 - Project design supports stakeholder engagement in research (9 point maximum).
 - Evidence of sufficient research funding for this work (3 point maximum).

A maximum of 27 points may be awarded in this section.
- **Research relevance with the WCHRI mandate**
 - Research relevance (must meet with acceptable committee standards to be eligible for funding).

A total maximum of 51 points are available.

Student factors

Research and work experience (score of 1 to 4)

The applicant's research and work experience track record will be evaluated with reference to the relevance, productivity and impact of the research and the research skills obtained.	point allocation (maximum)
The applicant has no previous research or work experience.	1
The applicant has some research and work experience.	2
The applicant has a good background in research and work experience.	3
The applicant's research and work experience is excellent.	4

A maximum of 4 points may be awarded in the research and work experience section.

Understanding stakeholder engagement in research (score of 1 to 4)

The applicant's understanding of stakeholder engagement in research will be evaluated by their demonstrated explanation of stakeholder engagement in research.	point allocation (maximum)
The applicant has no/poor understanding of the principles/approaches of stakeholder engagement in research.	1
The applicant has a fair understanding of the principles/approaches of stakeholder engagement in research.	2
The applicant has a good understanding of the principles/approaches of stakeholder engagement in research.	3
The applicant's has an excellent understanding of the principles/approaches of stakeholder engagement in research.	4

A maximum of 4 points may be awarded in the understanding stakeholder engagement in research section.

Learning objectives (score of 2 to 6)

The applicant's learning objectives or skills they hope to gain through the PaCET program, will be evaluated by the clarity and feasibility of the identified learning objectives.	point allocation (maximum)
The applicant does not indicate clear and feasible learning objectives/skills to achieve through the process of the proposed research.	2
The applicant indicates somewhat clear and feasible learning objectives/skills to achieve through the process of the proposed research.	4
The applicant indicates clear and feasible learning objectives/skills to achieve through the process of the proposed research.	6

A maximum of 6 points may be awarded in the Learning objectives section.

A maximum total of 14 points may be allocated to the Student Factors section.

Supervisor factors**Supervisor's experience in stakeholder engagement in research (score of 1 to 4)**

The supervisor's track record will be evaluated with reference to their experience with stakeholder engagement in research.	point allocation (maximum)
The supervisor does not have any experience with stakeholder engagement in research.	1
The supervisor has some experience with stakeholder engagement in research.	2
The supervisor has good/strong experience with stakeholder engagement in research.	3
The supervisor has extensive experience with stakeholder engagement in research.	4

A maximum of 4 points may be awarded in the supervisor's experience in stakeholder engagement in research section.

**Supervisor's understanding of PaCET and its value in the applicant's learning objectives
(score 2 to 6)**

The supervisor details how participation in PaCET enhances the applicant's learning opportunity.	point allocation (maximum)
The supervisor does not demonstrate how participation in PaCET enhances the trainees learning opportunity.	2
The supervisor somewhat demonstrates how participation in PaCET enhances the trainees learning opportunity.	4
The supervisor clearly demonstrates how participation in PaCET enhances the trainees learning opportunity.	6

A maximum of 6 points may be awarded in the supervisor's understanding of PaCET and its value in the applicant's learning objectives section.

A maximum of 10 points may be allocated for supervisor factors section.

Research project factors

**Role of the stakeholder (patient, community groups and/or organizations) engagement
(score of 2 to 6)**

Assess the stakeholder(s) engagement in the research.	point allocation (maximum)
The stakeholder provides information for the project.	2
The stakeholder is consulted by providing perspective and feedback on research.	4
The stakeholder is a partner that co-creates the project along with the research team.	6

A maximum of 6 points may be awarded in the role of the stakeholder section.

Role of the applicant in the proposed project (score of 3 to 9)

The role and the assigned tasks of the applicant in the context of stakeholder engagement throughout the research must be clearly defined.	point allocation (maximum)
The applicant has a minor role in the context of stakeholder engagement within the project.	3
The applicant has a moderate role in the context of stakeholder engagement within the project.	6
The applicant has an essential role in the context of stakeholder engagement within the project.	9

A maximum of 9 points may be awarded in the role of the applicant in the proposed project section.

Project design supports stakeholder engagement in research (score of 3 to 9)

The research design includes a plan that supports stakeholder engagement.	point allocation (maximum)
The project design does not include a plan that supports stakeholder engagement.	3
The project design needs amendments to ensure that the plan supports stakeholder engagement.	6
The project design supports stakeholder engagement.	9

A maximum of 9 points may be awarded in the project design supports Stakeholder Engagement in Research section.

Evidence of sufficient research funding for this work (score of 1 to 3)

Evidence of research funding support Reviewers are asked to consider the availability of project funding to support this work specific to the term of the WCHRI Graduate studentship award (September 2018 – April 2019).	point allocation (maximum)
It is unclear that research funding is in place to support this project.	1
Some research funding is in place but may not be sufficient to support the project for the full PaCET award term.	2
Sufficient details have been provided to evidence that research resources exist to carry out this research. There are no concerns with respect to the level of research funding/support available during the PaCET award term to support this work.	3

A maximum of 3 points may be allocated in the evidence of sufficient research funding for this work section.

A maximum total of 27 points may be allocated to project factors section.